REAL ESTATE COMMISSION
P.O. BOX 2649, HARRISBURG, PA 17105-2649
TELEPHONE: 717-783-3658 FAX: 717-787-0250
www.dos.state.pa.us/estate

REQUEST TO ESCROW / INACTIVATE A REAL ESTATE LICENSE

Licensee Name: _____

License Number: _____

Date of Request: _____

Person Making Request Is: _____ Licensee _____ Employer

If employer: _____
Company Name Company License Number

Signature of Person Making Request: _____

Original License Enclosed? _____ Yes _____ No

If original wall certificate is in possession of person completing this form, it *must* be included when returning the escrow request.

There is no fee required to place a license into inactive status.

This license may be retrieved at any time. To do so, a Reactivation application must be obtained, completed in its entirety and returned to the Real Estate Commission. The most recent version is available at www.dos.state.pa.us/estate.

If the license has been inactive for less than 5 years, it may be reactivated using at least 14 hours of Commission-approved continuing education that is not more than 2 years old. If the license has been inactive for more than five years, the licensee must re-test instead of providing the continuing education.